



EMPLOYMENT OPPORTUNITY – CREE LANGUAGE INSTRUCTOR GRADE 1-6
ENOCH CREE KITASKINAW EDUCATION AUTHORITY LTD.

OPEN COMPETITION

JOB PURPOSE: The successful candidate of this full-time position (1.0 FTE) will provide the Cree program for students in the grades 1-6. We are looking for a committed and dynamic teacher who is interested in bringing their energy and enthusiasm in and outside of the classroom. The Instructor will create rules and procedures to maintain order for the students they are responsible for, as well as set up the classroom and to create a fun learning environment. Apply teaching methods and instructional materials to meet the students' needs and interests, and determine the objectives for all lessons, units and projects.

Grade classroom work and homework assignments and prepare student report cards. Participate in parent teacher conferences to discuss the student's overall progress and work in collaboration with the parents and guardians, counselors and the administration to resolve the student's behavioral and academic difficulties. Use computers, smartboards, audio and visual aids to supplement presentations and provide daily lesson plans. Attend professional meetings, education conferences and workshops, and plan and supervise student field trips.

The ability to deal with emotions and mental stress of working with students or groups of students who are often active and demanding, as well as the ability to interact with students and staff in a tactful and empathic manner. Must be resourceful, able to multi-task, have excellent time management and organizational and prioritization skills. Excellent communication skills, but verbal and written, and strong interpersonal skills. Able to meet multiple deadlines with constantly changing priorities, and strong tact, diplomacy and ability to deal with politically sensitive issues. The ability to work effectively and efficiently both independently and as a part of the dedicated Enoch Cree Nation Kitaskinaw School.

EDUCATION, EXPERIENCE AND REQUIREMENTS:

- Cree Language Instructor Certification (Minimum Requirement).
- Bachelor of Education degree – desirable.
- Experience working in a First Nation's school.
- Appreciation and understanding of Aboriginal culture and traditions.
- Proficient with Microsoft Office and Software Programs and Google.
- Fluent in the Cree Language, both written and expressive.
- Experience teaching the Cree Language.
- Must have reliable transportation.
- A valid driver's license.

WORKING CONDITIONS:

Required to work Monday to Friday, 8:00 am – 4:00 pm, at Kitaskinaw School, while adhering to the Kitaskinaw Education Authority policy and Procedure Manual along with the Enoch Cree Nation Human Resources Policy & Procedure Manual.

Closing Date: August 22, 2018

Interview Date: TBD

Start Date: TBD

Please submit cover letters & resumes to **Human Resource Department**

Email: recruitment@enochnation.ca Fax: 780.470.0463

Phone: 780.470.4505 Ext: 2221

ECN thanks all applicants for their interest in this opportunity. Only candidates considered for the position will be contacted for an interview