



EMPLOYMENT OPPORTUNITY – INFORMATION TECHNOLOGY SYSTEMS ANALYST

ENOCH CREE KITASKINAW EDUCATION AUTHORITY LTD.

OPEN COMPETITION

JOB PURPOSE: Reporting to the Enoch Cree Nation IT Manager, the Information Technology (IT) Systems Analyst will be responsible for the day to day operation of computer systems, servers, and networks used at Kitaskinaw School. As an important member of the IT department, the Systems Analyst will help implement and maintain IT department technical solutions, as well as policies and procedures.

The IT Systems Analyst will assist the IT Manager in maintaining network security by enforcing policies and procedures, disabling user accounts, as well as disabling mobile devices when required using the current DM (device management) solution. They will Stage and deploy new computers as they arrive, create user accounts for employees when required, and create student accounts in Google for Education as required. They will also administer and support the PowerSchool system and keep all other servers and systems up to date following the regular update schedule.

EDUCATION, EXPERIENCE, AND REQUIREMENTS:

- 2-year college diploma in computer technologies. Combination of education and work experience will be considered. Minimum of 3 years, with a maximum of 10 years, in IT with a focus on technical support of computers, networks, and servers.
- Strong experience with wireless technologies and mobile devices. Experience with iPad's and Chromebooks in an education environment considered an asset.
- Knowledge of various networking technologies (LAN/WAN, Layer2/3, Routing, IPS, VPN's, VLAN's, DHCP, DNS).
- Knowledge of server operating systems (Windows 2008 to 2016 and Linux), storage technology, and monitoring. Experience with Windows 10 desktop operating system.
- Experience with VMWare Esxi 5.5 and VCenter Server 5.5. Experience with VMWare Esxi 6.5 and VCenter Server 6.5 is considered an asset.
- Experience with device management solutions is considered an asset
- Experience with PowerSchool is considered an asset.
- Experience with Meraki, Cisco, and HP networking equipment considered an asset
- Experience providing IT support in an education environment is considered an asset.
- Experience with fiber optic technologies and supporting/managing GPON's considered an asset.

WORKING CONDITIONS:

- Monday to Friday, 8:30 am – 4:30 pm.
- Enoch Cree Nation Kitaskinaw School.

OTHER CONSIDERATIONS:

- This is considered an intermediate position with an emphasis on client support. Salary range is between \$60-\$65,00 per year.
- The successful candidate must pass a criminal record check and a vulnerable sector check.

Closing Date: August 22, 2018

Interview Date: TBD

Start Date: TBD

Please submit cover letters & resumes to **Human Resource Department**

Email: recruitment@enochnation.ca Fax: 780.470.0463

Phone: 780.470.4505 Ext: 2221

ECN thanks all applicants for their interest in this opportunity. Only candidates considered for the position will be contacted for an interview