



**EMPLOYMENT OPPORTUNITY – JUNIOR HIGH MATHEMATICS TEACHER**  
**ENOCH CREE KITASKINAW EDUCATION AUTHORITY LTD.**  
**\*OPEN COMPETITION\***

**JOB PURPOSE:** The successful candidate of this full-time position (1.0 FTE) will provide programming under the Alberta curriculum for junior high math. We are looking for a committed and dynamic teacher who is interested in bringing their energy and enthusiasm in and outside of the classroom. You will be required to create rules and procedures to maintain order for the students, set up the classroom and to create a fun learning environment. Apply teaching methods and instructional materials to meet the students' needs and interests. Determine the objective for all lessons, units and projects. Grade classroom work and homework assignments, as well as prepare students report cards.

Participate in parent teacher conferences to discuss the student's overall progress, as well as work in collaboration with the parents and guardians, counselors and the administration to resolve the student's behavioral and academic difficulties. Use computers, smart boards, audio and visual aids to supplement presentations. Attend professional meetings, education conferences and workshops. Have the ability to deal with emotions and mental stress of working with student or group of students who are often active and demanding and the ability to interact with students and staff in a tactful and empathic manner.

Must be resourceful, able to multi-task, excellent with time management, have organizational and prioritization skills, excellent communications skills, both verbal and written and have strong interpersonal skills. Able to meet multiple deadlines with constantly changing priorities, able to deal with sensitive issues and the ability to work effectively and efficiently both independently and as a part of the dedicated Enoch Cree Nation Kitaskinaw School.

**EDUCATION, EXPERIENCE AND REQUIREMENTS:**

- Bachelor of Education Degree.
- Experience working in a First Nation's School.
- Strong literacy background and knowledge in Fountas and Pinnel Level Literacy.
- Appreciation and understanding of Aboriginal culture and traditions.
- Proficient with Microsoft Office Software Programs and Google.
- High standards of ethic and confidentiality to handle sensitive information.
- Must have reliable transpiration.
- A valid driver's license.

**WORKING CONDITIONS:**

Required to work Monday to Friday, 8:00 am – 4:00 pm, at Kitaskinaw School, while adhering to the Kitaskinaw Education Authority Policy and Procedure Manual, along with the Enoch Cree Nation Human Resources Policy & Procedure Manual.

**Closing Date: August 22, 2018**

**Interview Date: TBD**

**Start Date: TBD**

*\*Please submit cover letters & resumes to **Human Resource Department\****

*Email: [recruitment@enochnation.ca](mailto:recruitment@enochnation.ca) Fax: 780.470.0463*

*Phone: 780.470.4505 Ext: 2221*

*\*ECN thanks all applicants for their interest in this opportunity. Only candidates considered for the position will be contacted for an interview\**