



## EMPLOYMENT OPPORTUNITY – *Occupational Health and Safety Liaison*

### ENOCH CREE NATION

**\* CLOSED COMPETION \***

**(Band Members Only)**

**JOB PURPOSE:** Occupational Health and Safety (OHS) Liaison employed by Enoch Cree Nation is responsible for establishing and implementing OHS policies and procedures for the nation provide safe workplace according to legal standards. They are required to possess a wide range of knowledge pertaining to their job. Build a positive culture while enforcing relevant health and safety laws and regulations .

#### **SUMMARY OF JOB DUTIES:**

- Build a positive OHS culture.
- Develop systems and policies in order to achieve optimum control over hazards detrimental to people, equipment, material and the environment.
- Inspect workplaces to ensure equipment, materials, and production processes do not present a safety and health hazard.
- Investigate health and safety related complaints.
- Enforce relevant health and safety laws and regulations.
- Review and make decisions regarding situations where a worker has refused to work on the grounds that danger exists, or the work will cause danger to the worker.
- Provide advice regarding the development of safe and healthy practices.
- Encourage managers, supervisors and employees to participate in occupational health and safety programs.
- Investigate workplace fatalities, serious injuries and near misses.
- Establish and manage ECN Safety Committee.
- Uses principle of loss control, accident prevention and environmental protection.

#### **REQUIREMENTS:**

- Possess excellent oral and written communication skills
- Sign ECN Confidentiality Agreement and Code of ethics upon hire.
- Possess excellent oral and written communications skills; Strong networking skills and resourcefulness; and Mediation and Conflict resolution skills.
- The ability to manage multiple projects; and remain open-minded and objective.
- Be in good health and physical fitness.
- A great team player.
- A clear criminal record check.

#### **EDUCATION AND EXPERIENCE:**

- Have several years of related work experience.
- Bachelor's degree in Science, Engineering or related discipline or a related post-secondary diploma.
- CRSP designation required.

*\*ECN thanks all applicants for their interest in this opportunity. Candidates only considered for the position will be contacted for an interview\**



ENOCH CREE NATION  
HUMAN RESOURCE DEPARTMENT

BOX 29, ENOCH, ALBERTA, T7X 3Y3

PHONE: 780.470.4505

FAX: 780.470.0463



**WORKING CONDITIONS:**

- Spend most of their time in the field where they may be exposed to potentially dangerous situations.
- The Occupational Health Safety Liaison will normally be required to work Monday to Friday 8:30- 4:30 pm but overtime may be required.

**WE OFFER:**

- Competitive salary and benefits package after the 3-month probationary period

**Closing Date: March 2, 2018 Interview Date: March 5-7, 2018**

**Start Date: March 12, 2018**

*\*Please submit cover letters & resumes to **Human Resource Department***

*Email: [recruitment@enochnation.ca](mailto:recruitment@enochnation.ca) Fax 780.470.0463*

*Phone: 780.470.4505 ext#2221*

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