



**EMPLOYMENT OPPORTUNITY – CREE TEACHER – KINDERGARTEN TO GRADE 3**  
**ENOCH CREE KITASKINAW SCHOOL - EDUCATION DEPARTMENT**  
**\*OPEN COMPETITION\***

**JOB PURPOSE:** The Kitaskinaw Education Authority (Enoch Cree Nation) welcomes you if you are interested to work with a high skilled and dynamic educational team with the energy and enthusiasm to gain knowledge and the willingness to take initiative for the overall student's safety and growth in areas of their academics, personal relations and emotional development. The primary focus for the classroom teacher is on the planning, preparation, teaching, and assessment of programs to achieve specific student outcomes as outlined in the Alberta Program of Studies. The main goal is to engage students and optimize their learning with positive views of the Cree language and Culture.

In addition to the general framework of duties and responsibilities outlined within the Education Act of Alberta and by the Kitaskinaw Education Authority, a Teacher has additional specific duties to assist the principal. They are to promote the educational well-being of each student in his or her charge, responsible for the supervision and instruction, care and discipline of pupils in their charge and for any or all pupils of the school as assigned by the Principal of the school. They will cooperate with other educational authorities, to share the responsibility of setting up and maintaining a learning environment suitable to the task and the to the students. They will maintain the best possible learning environment that will contribute to the positive physical and emotional development of each of their students.

The Teacher will enforce the rules governing the conduct of pupils as may be prescribed by the Principal, as well as keep all records as required. They will evaluate pupil's achievement in accordance with school's policies and regulations. Attend all meetings to which they are called upon by the Executive Director of Education or Principal on any school day for the purpose of discussing matter of concern to the school. Maintain regular assigned supervision of the students during recess and/or breaks, as well as supervise the movements of their pupils during the assembling or dismissing of the school or class. Advise their Principal by 7:30 am if they are going to be absent from school to enable the Principal to obtain suitable substitute teachers. In the event of an emergency, teachers shall notify the Principal as soon as it is possible of their absence.

The Teacher is expected to honor a Code of Professional Ethics and as exemplified by the Alberta Teachers' Association Code of Ethics, while making a continuing effort to improve professionally.

**EDUCATION, EXPERIENCE AND REQUIREMENTS:**

- The Teacher will have a high commitment to the benefits of education, respect for confidentiality, knowledge of community, and Aboriginal culture in Canada and have competent speaking and writing skills. They will have a strong commitment to the development, progress, and inclusion of students with varying needs. Have experience in curriculum planning, and program development and/or implementation of programs. They will have strong educational and cultural leadership skills evidenced by successful accomplishments, as well as be punctual, dependable and flexible.
- Bachelor of Education & Valid Alberta Teaching Certificate. Current Criminal Record Check and Vulnerable Sector Check. Knowledge of Cree Language and Culture.

**WORKING CONDITIONS:**

Required to work Monday to Friday, 8:00 am – 4:00 pm, at Kitaskinaw School, while adhering to the Enoch Cree Nation Human Resources Policy & Procedure Manual and the Kitaskinaw Educational Authority Policy and Procedures.

**Closing Date: Until the successful Candidate is found.**

*\*Please submit cover letters & resumes to **Human Resource Department\****

*Email: [recruitment@enochnation.ca](mailto:recruitment@enochnation.ca) Fax: 780.470.0463*

*Phone: 780.470.4505 Ext: 2221*

*\*ECN thanks all applicants for their interest in this opportunity. Only candidates considered for the position will be contacted for an interview\**